



Englefield Green Committee

Tuesday, 18 October 2022 at 7.30 pm

The Pavilion, Cricketers Lane, The Green, Englefield Green, TW20 0YX

Members of the Committee

Councillors: N King (Chairman), N Bromilow (Vice-Chairman), A Berardi, M Heath, A King, N Prescott and S Brisby

In accordance with Standing Order 29.1, any Member of the Council may attend the meeting of this Committee, but may speak only with the permission of the Chairman of the Committee, if they are not a member of this Committee.

AGENDA

- 1) Any report on the Agenda involving confidential information (as defined by section 100A(3) of the Local Government Act 1972) must be discussed in private. Any report involving exempt information (as defined by section 100I of the Local Government Act 1972), whether it appears in Part 1 or Part 2 below, may be discussed in private but only if the Committee so resolves.
- 2) The relevant 'background papers' are listed after each report in Part 1. Enquiries about any of the Agenda reports and background papers should be directed in the first instance to **Mrs C Holehouse, Democratic Services Section, Law and Governance Business Centre, Runnymede Civic Centre, Station Road, Addlestone (Tel: Direct Line: 01932 425628). (Email: carol.holehouse@runnymede.gov.uk).**
- 3) Agendas and Minutes are available on a subscription basis. For details, please ring Mr B A Fleckney on 01932 425620. Agendas and Minutes for all the Council's Committees may also be viewed on [Committee meetings – Runnymede Borough Council](#).
- 4) In the unlikely event of an alarm sounding, members of the public should leave the building immediately, either using the staircase leading from the public gallery or following other instructions as appropriate.

5) Filming, Audio-Recording, Photography, Tweeting and Blogging of Meetings

Members of the public are permitted to film, audio record, take photographs or make use of social media (tweet/blog) at Council and Committee meetings provided that this does not disturb the business of the meeting. If you wish to film a particular meeting, please liaise with the Council Officer listed on the front of the Agenda prior to the start of the meeting so that the Chairman is aware and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision on all matters of dispute in regard to the use of social media audio-recording, photography and filming in the Committee meeting.

List of matters for consideration Page
Part I

Matters in respect of which reports have been made available for public inspection

1. **Minutes** 4 - 6

To confirm and sign, as a correct record, the Minutes of the meeting of the Committee held on 28 June 2022 (Appendix A).

2. **Apologies for absence**

3. **Declarations of interest**

Members are invited to declare any disclosable pecuniary interests or other registrable and non-registrable interests in items on the agenda.

4. **Management and Maintenance of the Green** To Follow

5. **Exclusion of Press and Public**

Part II

Matters involving Exempt or Confidential information in respect of which reports have not been made available for public inspection

6. **Exempt information**

Runnymede Borough Council**Englefield Green Committee****Tuesday, 28 June 2022 at 7.30 pm**

Members of the Committee present: Councillors N King, N Bromilow (Vice-Chairman), A Berardi, M Heath, A King and N Prescot (Chairman).

Members of the Committee absent: Councillors S Brisby.

In attendance: Councillor I Mullens

119 Election of Chairman

Councillor N Prescot elected Chairman for the period up to and including the first meeting of the next Municipal Year

120 Election of Vice-Chairman

Mr Nigel Bromilow elected Vice-Chairman for the period up to and including the first meeting of the next Municipal Year

121 Minutes

The Minutes of the meeting of the Committee held on 22 February 2022 were confirmed and signed as a correct record

122 Apologies for Absence

Apologies for absence were received from Mr S Brisby (Residents Representative)

123 Declarations of interest

None received

124 Management and Maintenance of the Green

Members of the Committee were updated on previously agreed actions relating to the Green, recent changes in personnel and a request for new works on the Green.

The Committee was advised that due to key personnel recently leaving the Council there had sadly been some delay in previously agreed actions being completed. A new structure was now in place whereby the Open Space team would be located at the depot. As the depot staff undertook most of the management and maintenance work in relation to the Green this 'one service' approach would undoubtedly provide a better service in the future.

Previously agreed actions:

1. Site Notices – the installation of the newly designed site notices was now in progress.
2. Bench - Officers advised the Committee that the quotation for the replacement bench had now been received. Once purchased Officers were requested to place the bench at the back of the existing slab to ensure the grass remained

undamaged.

3. Additional site security posts – The Committee was advised that the Council only had 9 posts in stock from the Committee’s previous purchase of posts. As a further 16/17 posts had been requested, a price for a minimum run in supplying new posts was currently being sought. As Officers at the meeting were unable to advise the Committee on the number of posts the Committee had already purchased, they were asked to obtain this information, and advise the Committee by email.

The paramount concern was to protect the Green from incursions, but it was a balancing act, and keeping accessibility at the forefront whilst also protecting the Green was key. Officers were, therefore, asked to circulate to the Committee a map indicating the proposed positioning of the additional posts. Additionally, Officers were asked to advise the Committee of the number of incursions there had been on the Green in recent years.

New requests for work on the Green

The Committee considered a list of requests for work on the Green following a recent site visit by two members of the Committee and the Council’s Interim Parks and Open Spaces Manager.

1. It was reported that the signpost horizontal bars had been removed
2. Officers were currently in dialogue with relevant Officers regarding the change of litter bin collection day
3. Officers would arrange to meet with Mr Bromilow to discuss fox modification measures to the bins
4. New signage designs for the litter bins would be circulated to the Committee prior to purchase/installation
5. Officers would prepare a report for the next meeting in relation to costings of coir matting to protect the grass under benches
6. Officers to report on cost/viability/legal implications on the construction of a footbridge path over the ditch in front of the playground at the next meeting
7. Officers to report on cost/viability/legal implications for inserting a culvert within the ditch at the next meeting
8. The Committee supported Community led woodland management. Officers were asked to look at Council’s Terms of Reference in relation to community led events and advise the Committee accordingly
9. The Committee supported manual weed control. Officers advised the Committee that they would be happy to provide advice/equipment and materials to any community led clearance/weed control.

Resolved that:

- i) Items 1-5 of new requests for work be approved; and**
- ii) items 6-7 to be considered at a future meeting when costing and legal implications can be reported; and**
- iii) items 8-9 the Committee supported Community led initiatives on the Green in relation to woodland management and weed control**

Loss of Wildflower area at the top of Priest Hill

Officers apologised to the Committee for the mistake in cutting the wildflower area. The

contractor had been notified and a system would be implemented for marking/recording such areas to ensure this error was not repeated. The Committee discussed the possibility of 'double replacement' next season with the optimum time for sowing being October. Officers were asked to bring a report of wildflower sowing to the next meeting. The viability of sowing wildflowers along the ditch at St Jude's Road would also be discussed. The Committee was keen for Officers to explore participation in the SCC Blue Heart Scheme [The Blue Campaign - increasing biodiversity in grass verges - Surrey County Council \(surreycc.gov.uk\)](http://surreycc.gov.uk)

It was reported that the presence of Oak Processionary Moths had recently been reported to the Council and the affected tree had been roped off. Officers were asked to provide the Committee with an update at the next meeting.

(The meeting ended at 8.45 pm.)

Chairman